

AGENDA

Contra Costa County HISTORICAL LANDMARKS ADVISORY COMMITTEE

Thursday, February 14, 2019
2:30 P.M.

LOCATION: 30 Muir Road, Zoning Administrator Room
Martinez, California

1. Call to Order
2. Public Comment
3. Approval of Summary Minutes for November 8, 2018 Meeting
5. Discussion Items:
 - A. Establishing Town of Valona Historic District Boundaries
 - Description of Valona Historic District: County Historic Resources Inventory (HRI), page 33
"A small town that once occupied the eastern portion of the township of Crockett. Valona was originally laid out by Dr. John Strentzel in 1882, shortly after Thomas Edwards laid out Town of Crockett. It occupied four square blocks and has easy access to Port Street and the tracks. Dr. Strentzel owned the hill and land on the east side of Crockett Ranch. Valona was a separate town with several stores and a school, although it had no post office or rail stop. Valona was slowly incorporated into the Crockett township."
 - Town of Valona: County Assessor's parcel pages 12-18 of book 354
 - Map of the Town of Valona: Blocks A-J, and Blocks 1-35 (1913)
 - Map of the Town of Valona: Blocks A-J (1883)
 - B. Revisions to County Historic Resources Inventory (HRI)
 - The SP Railroad Station located in Danville is not in the HRI
 - Recent additions to the HRI
 - i. 66 Stonecastle Court, Alamo
 - ii. 67 Stonecastle Court, Alamo
 - iii. 2067 Alameda Diablo, Diablo
 - Revisions to descriptions of existing resources in the HRI
 - i. 1926 Alameda Diablo, Diablo

- ii. 3045 Rach Land, Bethel Island
 - iii. 4090 Gateway Road, Bethel Island
 - Labeling Unincorporated and Incorporated
 - C. Applications for Nomination to the County Historic Resources Inventory (HRI)
 - Application format
 - Required submittal materials
 - Fees
 - D. Resolution to the Board of Supervisors to honor Stephen Lawton, former Chair of the HLAC
 - E. Potentially providing a memo to City Departments and/or respective Municipal Advisory Councils (MACs) in relations resources listed in the County Historic Resources Inventory (HRI) that are located in their jurisdiction
 - F. Schedule next special HLAC meeting in relation to the General Plan Update
 - 6. Committee Member's Comments
 - 7. Next Agenda Discussion: Thursday, May 9, 2019 at 2:30 PM.
- att: summary minutes for November 8, 2018 HLAC Meeting

The Historical Landmarks Advisory Committee (HLAC) will provide reasonable accommodations for persons with disabilities planning to participate in HLAC meetings who contact Dominique Vogelpohl at least 48 hours before the meeting, at (925) 674.7888.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Community Development Division to a majority of members of the Historical Landmarks Advisory Committee less than 96 hours prior to that meeting are available for public inspection at the Community Development Division of the Department of Conservation and Development, 30 Muir Road in Martinez, during normal business hours.

Department of Conservation and Development
Community Development Division
30 Muir Road
Martinez, CA 94553
(925) 674.7888

Contra Costa County Historical Landmarks Advisory Committee (HLAC)
Summary Minutes for November 8, 2018

Members Present: Melissa Jacobson (Vice Chair), Raymond O'Brien, Melinda McCrary, and Aruna Bhat
Members Absent: Carol Jensen
Staff: Dominique Vogelpohl

1. **Call to Order:** The meeting was called to order at 2:30 PM.
2. **Public Comment:** none.
3. **Approval of Summary Minutes for August 9, 2018 Meeting:** Raymond O'Brien moved to approve the minutes, Melinda McCrary seconded. The minutes were approved: 4 Ayes (O'Brien, McCrary, Jacobson, Bhat), 0 Neighs
4. **Discussion Items:**
 - A. **Renewal of Brown Act and Better Government Ordinance Ethics Training Certification**
 - **Reconfirming who still needs to renew their certification**
 - In-progress
 - B. **Status of Updating the County Historic Resources Inventory (HRI) to include recently approved properties:**
 - **66 Stonecastle Court, Alamo**
 - **67 Stonecastle Court, Alamo**
 - **2067 Alameda Diablo, Diablo**
 - Include reasoning of historical significance, when approved by the Board of Supervisors, and if the property has a Mills Act contract for the recently included resources to the HRI
 - Include whether the resources are within incorporated or unincorporated jurisdiction
 - Include California Criteria for Eligibility
 - Melinda McCrary moved to approve the new format recommendations for the HRI from staff, Melissa Jacobson seconded. The motion were approved: 4 Ayes (O'Brien, McCrary, Jacobson, Bhat), 0 Neighs
 - C. **Status of Flagging Properties Listed in the Historic Resources Inventory (HRI)**
 - **Department of Conservation and Development staff verifying properties listed in the HRI, and that are within unincorporated County jurisdiction are flagged**
 - Completed
 - **Confirming boundaries for the County's Town of Valona Historic District**
 - Melinda McCrary moved to continue this item to the next HLAC regular meeting to see if comments are received from the Crockett Historical Society by that time and have the Chair present, Melissa Jacobson seconded. The motion were approved: 4 Ayes (O'Brien, McCrary, Jacobson, Bhat), 0 Neighs

D. Revising Application for Nomination to the County Historic Resources Inventory (HRI)

- **Fees**
- **Required submittal materials with application**
- **Specific submittal requirements for nomination of a: District, a site, a building/structure etc.**
- **Possible involvement of the Contra Costa County Historic Society with process**
 - Should it be required to have the property owner sign off on submittal of an application for nomination to the HRI?
 - Melinda McCrary moved to include the additional elements to the submittal requirements under the evaluation checklist of a potential historical resource: CA Department of Parks and Recreation 523 form, Secretary of Interior's Standards and Integrity Analysis, and continue the question of fees and requiring property owner signature on nomination applications to the next HLAC regular meeting, Melissa Jacobson seconded. The motion were approved: 4 Ayes (O'Brien, McCrary, Jacobson, Bhat), 0 Neighs

E. Resolution to the Board of Supervisors to honor Stephen Lawton, former Chair of the HLAC

- In-progress

F. Potentially providing a memo to City Departments and/or respective Municipal Advisory Councils (MACs) in relations resources listed in the County Historic Resources Inventory (HRI) that are located in their jurisdiction

- Melissa Jacobson moved to continue this item to the next HLAC regular meeting to have the Chair present, Melinda McCrary seconded. The motion were approved: 4 Ayes (O'Brien, McCrary, Jacobson, Bhat), 0 Neighs

G. Example historical policies and language from comparable cities and counties for HLAC Contribution to the County General Plan Update

- **Carol Jensen – Solano County; City of Vallejo**
- **Melissa Jacobson – Santa Barbara County; Monterey County; City of Carmel**
- **Raymond O'Brien – Alameda County; City of Oakland; City of San Francisco**
- **Melinda McCrary – San Diego County; Sonoma County**
 - Melinda McCrary moved to continue this item to a Special Meeting to be held on January 17, 2019, Melissa Jacobson seconded. The motion were approved: 4 Ayes (O'Brien, McCrary, Jacobson, Bhat), 0 Neighs

5. Committee Member's Comments

- None

6. Next Agenda Discussion: Thursday, February 14, 2019 at 2:30 PM.

The meeting adjourned at 3:37 PM.