



Arts & Culture Commission of Contra Costa County

10 Douglas Street, Suite 250, Martinez, Ca. 94553, Staff@ac5.cccounty.us (Office) 925 646-2278

Agenda for Monday, **August 12, 2019 @ 5:00 PM**

MEETING: **Executive Committee**

LOCATION: Conference room of the Office of Communications and Media
located at 10 Douglas Drive, Suite 210, Martinez

Executive Committee

The Executive Committee is comprised of the Commission Chair, Vice-Chair, and Senior Commissioner. The Executive Committee will review and make recommendations concerning Commission staff, personnel matters, finance and budget, and Commission governance issues. The Executive Committee shall meet at least once every six months with the Executive Director to establish priorities and set agendas for the regular meetings of the Commission.

AC5 Mission Statement

The Arts and Culture Commission of Contra Costa County (AC5) is dedicated to advancing the Arts in a way that promotes communication, education, appreciation and collaboration throughout Contra Costa County so that we may grow creatively as a community that preserves and celebrates our diverse cultural expression.

1. Call to Order/Welcome (1 minutes)
 - Meeting to be called to order by Commission Chair, Burrell
2. Public Comment (2 minutes)
(Comments may be made on items not on the agenda but under the jurisdiction of the Commission)
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3. Annual Retreat (60 minutes)
 - CONSIDER: Agenda for the AC5 Commission retreat in September
 - Discussion Lead by Commission Chair, Burrell
 - Explanatory documents: none
4. Cultural Planning (56 minutes)
 - CONSIDER: Changes to the Prospectus submitted by the Cultural Planning Group
 - Discussion Lead by Commission Chair, Burrell
 - Explanatory documents: Prospectus
5. Request for Agenda items for next meeting. (1 minutes)
Agenda items needed to be placed on the agenda for the next Executive Committee meeting
 - Program & budget review for the year
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6. Adjournment [Total time = (2 hours)]
 - Adjourn: Commission Chair, Burrell will call the time the meeting is adjourned

The Arts Commission will provide reasonable accommodations for persons with disabilities planning to attend Committee meetings. Contact the number listed above at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Commission less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.