

EMPLOYMENT APPLICATION AN EQUAL OPPORTUNITY EMPLOYER

MAIL OR DELIVER TO: Contra Costa County Human Resources 651 Pine Street – 2nd Floor Martinez, California 94553-1292

AK-1 (3/05)



DATE RECEIVED	

For Human Resources Use Only						
Accepted	Rejected					
Analyst Educ. □ Exp. □ Other _	Date License/Cert. Incomplete					

POSITION APPLYING FOR:

PRINT EXACT TITLE FROM JOB ANNOUNCEMENT

		T KINT EXACT THEF ROW GOD AND	NOONCEMENT						
PL	EASE TYPE OR PRINT IN INK								
1	Social Security Number – for Applicant/Employee Record Control (Voluntary)								
2.	2. Name: Last Name First Name Middle Name								
3.	. Address:								
4	No. Street Phones: ()	Apt. No.	City	()	State/Zip Code				
4.	Home	Work		Cell F	Phone				
5.	E-mail Address:	Driver's License:							
			State	Number	Expiration Date				
6.	After employment, can you submit verifica	ation of your legal right to work in	the U.S.? Yes	No 🗌					
7.	Have you ever been convicted of any or the information below. You may omit to				Yes				
	of less than \$500. A criminal record is individual consideration, based on job re	s not necessarily a bar to emplo	yment. Each case is gi		No 🗌				
	Specific Charge								
	Date and Location of Conviction		Fine/Sentence receive	ed					
8.	Have you ever been rejected during a pre employment within the last ten years? If each release and dates of employment. I Each case is given individual considerat	yes, give name and address of the fanswer is yes, it is not necessari	e employers, reason for	•	Yes No				
9.	Are you fluent in any language other tha	n English? If so, please specify:							
10.	Veterans Points – In open examinations score if you pass the examination AND r (1) You have served continuously on discharge by the final filing deadli (2) You are a disabled veteran.	meet one of the following qualifica active duty for more than 180 day	tions:						
	To apply for points you MUST submit a a general discharge under honorable co disability from the Veteran's Administra apply to promotional examinations.	nditions before the final filing dea	dline. Written verificati	on of	V-36, 63				
	Please mark (X) in the box if you are Credit and have attached the proper doc				Verify (v) OFFICE USE ONLY				
11.	Are you currently a Contra Costa County	employee? Yes	No If yes, e	nter Employee N	lumber				

☐ High School Diploma Give Highest Grade or Educatio	G.E.D. (anic	inia nig	h School Pi	onciency C	erillicate	
Names of colleges / universities atte	nded	Course of Study / Major	Deg	jree	Awarded	Units C	ompleted	Degree Type	Date Degree Awarded
				_		Semester	Quarter		
A)			Yes L	=-	No ∐ No □				
B) C)			Yes [_	No \square				
Other schools / training complete	d:	Course Studied	165 [ours Com	oleted		Certificate Awa	rded
D)									
E) Licenses, certificates or registration requ	ired for this job	Title	Issue Date				Expiration Date		Number
13. THE FOLLOWING SECTION M announcement. Begin with your m will be accepted if job related. A re	ost recent experier	ce. List each promotion sep	arately. Us	se a	dditional	sheets if ne	cessary. Vo	oluntary non-pa	id experience
A) Dates (Month, Day, Year)	Employer's N	lame and Address	Duties Perf	orme	ed				
From									
To									
Total Yrs. Mos.									
Salary & Hrs. par wook									
☐ Volunteer	teason for Leaving								
B) Dates (Month, Day, Year)	Employar's N	lame and Address	Duties Perfe	ormo	nd.				
From	Lilipioyei s i	anie and Address	Duties Felli	OIIII	su .				
То									
Total									
Salany C Hrs. por wook									
	leason for Leaving								
C) Dates (Month, Day, Year) From	Employer's N	lame and Address	Duties Perf	orme	ed				
To									
Total									
Yrs. Mos. T	itle								
	leason for Leaving								
Volunteer									
D) Dates (Month, Day, Year)	Employer's N	lame and Address	Duties Perf	orme	ed				
From									
To									
Vro. Moo	itle								
Salary \$ Hrs. per week	teason for Leaving								
Volunteer									
E) Dates (Month, Day, Year)	Employer's N	lame and Address	Duties Perf	orme	ed				
From									
To									
Total Mos	itle		-						
Salany C Hrs. por wook	leason for Leaving								
☐ Volunteer	-								
F) Dates (Month, Day, Year)	Employer's N	lame and Address	Duties Perf	orme	ed				
From									
To									
Total Mos	itlo								
Salary C Hrs. por wook	teason for Leaving		-						
☐ Volunteer	<u></u>	,							
14. How did you hear of this position?	CCC Website		rtisement			Job Hotline	☐ Othe	er	
I authorize the employers and education to the County of Contra Costa	nal institutions ident	ified in this employment applica	ation to rele	ase	any infor		_		
I CERTIFY that the statements made bunderstand and agree that misstatements.	y me in this applicat	ion are true, complete, and cor	rect to the b	est	of my kn	owledge and	belief, and a	re made in good	faith. I
and agree that impolatelle		THANK YOU	, ngne					- -y -	

SIGNATURE OF APPLICANT

12. EDUCATION: Check appropriate box if you possess one of the following

DATE

Please attach this sheet as the very last page of your application package, behind any resumes, letters, or other attachments.

CONTRA COSTA COUNTY E.E.O.C. QUESTIONNAIRE

The Federal Equal Employment Opportunity Commission requires each state and local government to file a report summarizing the racial/ethnic makeup of its workforce. This survey is necessary in order to fulfill this requirement. In addition, this information will assist the County in measuring Affirmative Action/Equal Employment Opportunity progress. It will be kept separate, confidential, and is voluntary.

Please answer all questions by placing an "X" in the appropriate box. (see below for definitions)

RACE/ETHNIC BACKGROUND: Only one box may be marked. Persons of mixed races should classify according to the ethnic group with which they identify

1 🔲	White Alone	NAME							
2 🔲	Black or African American Alone								
3 🔲	Hispanic or Latino (of any race)	POSITION APPL	OSITION APPLYING FOR						
4 🔲	Asian Alone								
5 🔲	Filipino Alone	DATE OF BIRTH							
6 🗖	Native Hawaiian and Other Pacific Islander (NHPI) Alone								
7 🗖	American Indian or Alaskan Native (AIAN) Tribes Alone	GENDER	☐ MALE	☐ FEMALE					

DEFINITIONS:

- 1 White Alone
- 2 Black or African American Alone
- 3 Hispanic or Latino (of any race): Mexican, Puerto Rican, Cuban, Other Hispanic or Latino [Dominican (Dominican Republic), Central American (Costa Rican, Guatemalan, Honduran, Nicaraguan, Panamanian, Salvadoran), South American (Argentinean, Bolivian, Chilean, Colombian, Ecuadorian, Paraguayan, Peruvian, Uruguayan, Venezuelan). Spaniard], All other Hispanic or Latino.
- 4 <u>Asian Alone</u>: Asian Indian alone, Bangladeshi alone, Cambodian alone, Chinese alone (Chinese, except Taiwanese, alone, Taiwanese alone), Hmong alone, Indonesian alone, Japanese alone, Korean alone, Laotian alone, Malaysian alone, Pakistani alone, Sri Lankan alone, Thai alone, Vietnamese alone, Other specified Asian alone.
- 5 Filipino Alone
- 6 Native Hawaiian and Other Pacific Islander (NHPI) Alone: Polynesian alone (Native Hawaiian alone, Samoan alone, Tongan alone), Micronesian alone (Guamanian or Chamorro alone), Melanesian alone (Fijian alone), Other specified Pacific Islander alone.
- 7 American Indian or Alaskan Native (AIAN) Tribes Alone: Alaskan Athabascan alone, Aleut alone, Apache alone, Blackfeet alone, Cherokee alone, Cheyenne alone, Chickasaw alone, Chickasaw alone, Choctaw alone, Colville alone, Comanche alone, Cree alone, Creek alone, Crow alone, Delaware alone, Eskimo alone, Houma alone, Iroquios alone, Kiowa alone, Latin American Indian alone, Lumbee alone, Menominee alone, Navajo alone, Osage alone, Ottawa alone, Paiute alone, Pima alone, Potawatomi alone, Pueblo alone, Puget Sound Salish alone, Seminole alone, Shoshone alone, Sioux alone, Tingit-Haida alone, Tohono O'Odham alone, Vakama alone, Yaqui alone Yuman alone.