County Public Works Records Division provides records and maps to the public, developers, and various agencies in and around the county. Records information such as, relinquishment of abutter's right, deferred improvement agreements, easements, setbacks, dedications, certificates of correction, vacations, road acceptances, and annexations, are just a few of the items that we provide.

Other items include maps such as aerials and topographic, right of ways, record drawings, ranchos, and old road history maps. Information regarding all county maintained roads is also available.

A small amount is collected from the public to cover the cost of photo copying. Some of our prices include: LIS Printout (no charge to owner) 4.50/copy, Microfilm 2.00/copy, Microfiche .60/copy, Base Map (600 scale) 2.00/copy, Base Map (300 scale) 5.00/copy, Corner Record .50/copy, Survey Maps (L.S.M., P.M., SUB.) .75/Copy & Bench Marks & Triangle Station .35/copy.

Aerial and topographic map prices vary by size. Assessor's maps are \$3.00 plus tax per copy. Minimum charges for an outside sale is \$2.00 and a \$5.00 (Non Taxable) Shipping and Handling fee is charged for mailing prints. Phone or mail orders must be paid for before they can be mailed.

We also have an information services fee for research requests. The first 15 minutes with a client is free. A \$16 per 15 minutes charge (or portion thereof) is assessed, for anything over the initial 15 minutes

Companies requesting that an account be opened are required to pay a \$100.00 security deposit. They are then allowed to charge their maps, research, or anything else pertaining to records up to the amount of their security deposit.

All Subpoenas must go to Administrative Service before any research can be done. Engineering Service Records

Division is not allowed to accept any Subpoenas of any kind for any reason. Please refer all Subpoenas to Administrative Service for processing.