Family and Children's Trust Committee February 4, 2013 Minutes of Meeting

Members Present

Mary Kay Miller, chair, Marianne Gagen, Belinda Lucey, Joseph De Luca, Alicia Coleman-Clark, Olga Jones, Simone Gikanga, Carol Carillo, Cathryn Freitas, Ruth Fernandez, Lisa Johnson, Debra Vinson.

Carol Carillo left the meeting at 10:00 before we settled on the priorities since her agency intends to submit a proposal.

Staff Present

Rhonda Smith, Elaine Burres

Call to order:

Meeting was called to order at 9:34.

Review of Minutes (10/29/12]

Joe Deluca moved acceptance, Ruth Fernandez seconded. Motion passed unanimously.

Parent and Professional Survey Review

After a lengthy discussion, Marianne moved and Alicia seconded to include the following priories in this years RFP. It passed unanimously.

All programs must include services for families involved with or at risk of becoming involved with the child welfare system:

Support for children with special needs and/or mental health needs and their families.

Parenting education services including information and referral support services to address the complex issues of the family and its individual members.

Evidence based or evidence informed violence prevention and early intervention services that focuses on one or more of the following:

Violence prevention /awareness programs or services including or not limited to after school programs.'

Prevention and early intervention family violence services including child abuse and domestic violence services and/or

Prevention and early intervention gang violence services.

We decided after review that the guiding principles from last RFP are good for this year.

Development and Approval of the RFP

Ruth moved and Debra seconded a revision of the point system for scoring the RFP.

Under guiding principles, various changes were added:

All programs must include services for families involved with or at risk of becoming involved with the child welfare system.

Support and encourage collaboration that leverages resources through active integration, enhanced services and linked systems with mutual accountability. Programs will demonstrate planning and coordination with other public and private agencies serving the same client population, adopt strategies that expand and enhance systems of care for families and/or leverage FACT funds with funding for other sources. Formal collaborative agreements require signatures of all parties.

The budget was discussed. At this point it looks as though our budget will be \$556,149. In order to have \$40,000 reserve, we decided to set the average grant at \$73,000 with the potential for a collaborative to be funded at more.

Ruth moved to approve the RFP as discussed. Debra seconded. The motion passed unanimously.

As a result of the Board of Supervisors changing their meeting date, the RFP will not be released until February 26. Date changes were made to the RFP.

Proposal Rating & Reviewing Process

This was delayed until the next meeting.

Open Discussion/Additions

Rhonda explained that the RFP will be posted on the website. Please check the list of agencies who will be receiving the RFP and if you see agencies and/or contacts that need to be added or deleted, please notify Rhonda.

Adjourn:

The meeting was adjourned at 12:07.

NEXT MEETING: March 4, 2013 9:30-11:30 PM, 40 Douglas Drive Rm. 101/102