

ACCESSORY DWELLING UNIT APPLICATION CHECKLIST

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OK | APP
OK | |
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- (1) ___ ___ Application Form with name(s) and address(es) of applicant(s) and property owner(s).
- (2) ___ ___ Address and assessor's parcel number for the lot.
- (3) ___ ___ Size, indicating dimensions and square footage of the primary residence and the proposed accessory dwelling unit.
- (4) ___ ___ A legible scaled drawing, showing: **(One 24" x 36" and one reduced 11" x 17" size drawings required for submittal)**
- (A) A north arrow to indicate parcel orientation.
 - (B) Lot dimensions with labels for all property lines.
 - (C) Lot size (in square feet)
 - (D) Siting and location of the primary residence and the proposed accessory dwelling unit.
 - (E) Floor plan configuration of the primary residence and the proposed accessory dwelling unit.
 - (F) All other existing improvements, including driveways and parking areas Unless exempt under Section 82-24.012K(2) one additional space is required. Evidence of exemption may be required.
 - (G) Exterior design of the primary residence and the accessory dwelling unit. "Exterior design" includes architectural style and exterior features, such as trim, windows, and roof (elevations).
 - (H) Percentage of lot coverage. Total square footage of all building footprints on property to total property square footage.
- (5) ___ ___ A description of the building and roof materials of the primary accessory dwelling unit, and a sample board of the colors of the primary residence and second unit.
- (6) ___ ___ Color photographs of the primary residence and surrounding properties taken from each of the property lines of the project site.
- (7) ___ ___ Location and description of water and sanitary services for both the primary residence and the accessory dwelling unit.
- (8) ___ ___ Property owner's consent to physical inspection of the premises.
- (9) ___ ___ A written legal description of the property (deed).